



# LADY DOAK COLLEGE

MADURAI 625002, TAMIL NADU, INDIA

(An Autonomous Institution Affiliated to Madurai Kamaraj University)

**Re-accredited with Grade 'A+' by NAAC (4<sup>th</sup> Cycle)**



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### REPORT ON EXTERNAL ACADEMIC AUDIT

**Assessment Year: 2024–2025**

**Date of Audit: 22 January 2026**

#### Objective of the Audit

As part of the institution's quality assurance initiatives, the Internal Quality Assurance Cell (IQAC) organized an **External Academic Audit** on 22 January 2026 for the Assessment Year 2024–2025.

The primary objectives of the audit were:

- To review curriculum planning and implementation
- To evaluate teaching–learning and evaluation practices
- To assess research, innovation, and extension activities
- To examine infrastructure and learning resources
- To evaluate student support mechanisms
- To review governance and leadership practices
- To identify best practices and areas for quality enhancement

#### Audit Process

As part of the systematic preparatory process for the External Academic Audit, the Self-Study Report (SSR) format and PowerPoint presentation guidelines for the Academic Audit were circulated to all departments, ensuring uniformity in documentation and presentation across departments. The Internal Observers nominated for the Academic Audit were oriented on their roles and responsibilities during a Preliminary Meeting held on 12.01.2026, enabling effective facilitation, observation, and coordination during the audit process. Further, the Heads of Departments were oriented by the IQAC Coordinators on 20.01.2026 regarding the audit framework, evaluation criteria, documentation requirements, presentation structure, and time schedule, to ensure clarity, consistency, and uniformity in departmental presentations and submissions.



# LADY DOAK COLLEGE

MADURAI 625002, TAMIL NADU, INDIA

(An Autonomous Institution Affiliated to Madurai Kamaraj University)

**Re-accredited with Grade 'A+' by NAAC (4<sup>th</sup> Cycle)**



Following these preparatory initiatives, the External Academic Audit was successfully conducted on 22.01.2026. The audit formally commenced with a Preliminary Meeting at 9:30 a.m. in Clapp Hall, which included:

- Prayer by the Chaplain
- Introductory Remarks by the Principal
- Introduction of External Experts
- Briefing on audit methodology by IQAC Coordinators

The audit process was structured. Each department was allotted one hour for:

- Presentation by the Head of the Department
- Interaction with faculty members
- Verification of documents and fact files
- Laboratory and library visits (where applicable)
- Observations and feedback by the External Expert

Departments presented their Self-Study Reports (SSR) and substantiated claims with supporting documents in both soft and hard copy formats.

## **Panel of External Experts**

The audit was conducted by the following distinguished External Experts from reputed institutions:

1. Dr. A. Ramasubbiah – Principal & Associate Professor, Department of English, Mannar Thirumalai Naicker College, Madurai
2. Dr. Sankar Natesan – Professor, Department of Genetic Engineering, Madurai Kamaraj University, Madurai
3. Dr. P. Beulah Soundarabai – Professor, Department of Computer Science, Christ University, Bangalore
4. Dr. S. Pushparaj – Associate Professor & Head, Department of Econometrics, Madurai Kamaraj University, Madurai
5. Dr. S. Amalanathan – Associate Professor & Head, Department of Commerce, Christ University, Bangalore



# LADY DOAK COLLEGE

MADURAI 625002, TAMIL NADU, INDIA

(An Autonomous Institution Affiliated to Madurai Kamaraj University)

**Re-accredited with Grade 'A+' by NAAC (4<sup>th</sup> Cycle)**



6. Dr. S. Angeline Vedha – Associate Professor & UG Head, Department of Chemistry, Bishop Heber College, Trichy
7. Dr. T. Yuvaraj – Assistant Professor & Head i/c, Department of Psychology, Manonmaniam Sundaranar University, Tirunelveli
8. Dr. Shourini Banerjee – Assistant Professor & UG Head, Department of Costume Design & Fashion, The American College, Madurai

## Key Observations

The External Experts acknowledged the systematic documentation, academic transparency, and well-established quality practices demonstrated by the departments. The audit reaffirmed the institution's commitment to continuous improvement and excellence. The Experts provided recommendations to the departments for further strengthening research and innovation, outcome-based education, student development initiatives, institutional collaborations, faculty capacity building, and documentation of best practices to enhance overall institutional effectiveness.

## Exit Meeting

An Exit Meeting was conducted from 3:00 p.m. to 3:30 p.m. in Clapp Hall. The External Experts shared consolidated observations and recommendations with the Principal and IQAC members.

The suggestions were constructive and aimed at strengthening institutional quality parameters in alignment with NAAC criteria.

## Proposed Action Taken and Follow-up Mechanism

The scores and suggestions provided by the External Experts, along with the recommendations of the Internal Observers, were systematically documented and maintained in both soft and hard copy formats. Based on the recommendations of the External Experts, the Internal Quality Assurance Cell (IQAC) will undertake the following measures to ensure effective follow-up and continuous quality enhancement:

- Communication of audit recommendations to the concerned departments



# LADY DOAK COLLEGE

MADURAI 625002, TAMIL NADU, INDIA

*(An Autonomous Institution Affiliated to Madurai Kamaraj University)*

**Re-accredited with Grade 'A+' by NAAC (4<sup>th</sup> Cycle)**



- Preparation and submission of Department-wise Action Taken Reports (ATR)
- Periodic monitoring of implementation through IQAC review meetings
- Integration of audit findings into institutional strategic planning and quality initiatives

## Conclusion

The External Academic Audit conducted on 22 January 2026 served as an effective quality assurance mechanism. The process enabled comprehensive academic review and facilitated identification of strengths and improvement areas.

The IQAC reaffirms its commitment to implementing the recommendations and sustaining quality benchmarks in accordance with NAAC guidelines.

\*\*\*\*\*